

Application: - Document Management System (<https://dms.mahadiscom.in/dms/>)

Version Number: - 7.3.0

Version Release Date: - 06-Apr-2024

What's new in version: -

MSEDCL's Document Management System (<https://dms.mahadiscom.in/dms/>) is operative in the Corporate Office for processing Office Notes/Proposals etc.

On 21-Jul-23, it was extended to all Regional Offices and all Zonal Offices (vide DMS version 6.0.0). On 10-Aug-23, one employee each from HR, F&A, Technical and Civil cadre was allowed to login to DMS (vide DMS version 6.1.0). On 14-Dec-2023, DMS was made available to all SE(O&M) at Circle level, SE(Testing), Dy. Directors (V&S) and all officers of SE equivalent and above working in field offices for processing office notes (vide DMS version 7.0.0).

Now, as per the directives of competent authority, **DMS Office Note functionality without eSign, is made available to all Executive Engineer (Civil) working at Civil Division Offices.** The department- "Civil Circle Office" is renamed as "Civil Circle & Division Offices" and names of EE(Civil) are shown under this department alongwith the names of SE(Civil) of Civil Circles. These Executive Engineer (Civil) can forward office notes directly to any authority, including Chief Engineer (Civil), without routing through Superintending Engineer (Civil) of Civil Circles. As per existing procedure, field offices can forward office notes to corporate office, but corporate office employees can not forward office notes to field offices. This procedure is applicable to these newly created accounts of Executive Engineer (Civil) also.